

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES AGENDA
MONDAY, JUNE 12, 2023 – 7:00 P.M.
MUNICIPAL COUNCIL CHAMBERS**

6:00 P.M. work session – Water treatment plant loan application discussion

ESTIMATED TIME	AGENDA ITEM	PUBLIC HEARING or ACTION ITEM	STAFF PRESENTOR
	Agenda		Tab A
7:00	Call to order		Mayor Richel
	Roll call		
	Pledge of Allegiance and Moment of Silence		
7:05	Public Comments - Persons desiring to make public comment on items not on the agenda shall activate the “raise hand” function in the meeting program. For persons who will participate in the meeting by telephone, they should send an email by 5:00 p.m. on the day of the meeting to sheila@townofsilt.org indicating their desire to make public comment. For those attending in person, a “Sign in Sheet” is available in the Council Chambers. Each speaker will limit comments to no more than three (3) minutes, with a total time of 30 minutes allotted to public comments, pursuant to Section 2.28.020 of the Silt Municipal Code		
7:20 5 min	Consent agenda – 1. Minutes of the May 22, 2023 Board of Trustees meeting 2. Minutes of the May 30, 2023 Special Board of Trustees meeting 3. Miner’s Claim Restaurant – Renewal of Hotel & Restaurant liquor license	Action Item	Tab B Mayor Richel
	Conflicts of Interest		
7:25	Agenda Changes		
7:25 60 min	Resolution No. 17, Series 2023 , A RESOLUTION SUPPORTING THE APPLICATION FOR A STATE REVOLVING FUND LOAN IN THE AMOUNT OF \$28,000,000.00 FOR COSTS ASSOCIATED WITH THE ENGINEERING AND CONSTRUCTION FOR IMPROVEMENTS TO THE WATER PLANT FOR THE TOWN OF SILT, GARFIELD COUNTY, COLORADO	Action Item	Tab C Administrator Layman
8:25 5 min	Administrator and Staff Reports	Info Item	Tab D Administrator Layman
8:30 10 min	Updates from Board / Board Comments		
8:40	Adjournment		
The next regularly scheduled meeting of the Silt Board of Trustees is Monday, June 26, 2023. Items on the agenda are approximate and intended as a guide for the Board of Trustees. “Estimated Time” is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.			

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
MAY 22, 2023 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, May 22, 2023. Mayor Richel called the meeting to order at 7:01 p.m.

Roll call

Present	Mayor Keith Richel Trustee Justin Brintnall Trustee Chris Classen Trustee Jerry Seifert
Absent	Mayor Pro-tem Derek Hanrahan Trustee Samuel Flores Vacancy

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Public Works Director Trey Fonner, Chief of Police Mike Kite, Planner Mark Chain and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the May 8, 2023 Board of Trustees meeting
2. Amendment to Mountain Waste & Recycling, Inc. for Waste Removal and Recycling Services Agreement
3. Good2Go Stores – Approving renewal of Fermented Malt Beverage and Wine license

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Classen seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – It was suggested to postpone the appointment section on tonight's agenda to a future meeting when there is a full board. Administrator Layman suggested evaluating some of the committees at that time to determine if they are even still active and need representation.

Interview for Board of Trustee vacancy – Andreia Poston

Former Trustee, Andreia Poston was present to be interviewed for the vacancy. She stated that her schedule has changed to allow her to sit on the Board once again.

Trustee Seifert made a motion to appoint Andreia Poston to the vacancy on the Board of Trustees. Trustee Brintnall seconded the motion, and the motion carried unanimously.

Resolution No. 15, Series 2023, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH SUSTAINABLE STRATEGIES FOR MANAGEMENT AND GRANT SERVICES FOR THE TOWN OF SILT, COLORADO

Administrator Layman stated that Debra Figueroa was before the Board at the last meeting with a presentation on their services and how they could assist the town with the difficult process of redeveloping its water treatment plant with the wastewater treatment plant being next on the list. Staff was directed to negotiate an agreement with Ms. Figueroa's team. The agreement is for one-year at \$5,000 per month with a 30-day cancellation provision for the Town.

The Board stated that they are happy with the agreement and a brief history of the project was provided for newly seated Trustee Poston.

Trustee Classen made a motion to approve Resolution No. 15, Series 2023, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH SUSTAINABLE STRATEGIES FOR MANAGEMENT AND GRANT SERVICES FOR THE TOWN OF SILT, COLORADO. Trustee Brintnall seconded the motion, and the motion carried with Trustee Poston abstaining.

River Trace – Lot 3 at Painted Pastures Development Agreement

Planner Chain provided his staff report and update of the project. He stated that the agreement addresses improvements to be made to this lot that include a small self-storage facility, lighting at the right in/right out intersection and a water line that is to be installed. Mayor Richel asked that language be added that addresses keeping mud off of the roads.

Trustee Seifert made a motion to approve the River Trace – Lot 3 at Painted Pastures Development Agreement. Trustee Classen seconded the motion, and the motion carried unanimously.

Resolution No. 16, Series 2023, A RESOLUTION OF THE TOWN OF SILT, COLORADO, APPROVING THE MAJOR SUBDIVISION PRELIMINARY PLAN FOR PROPERTY FORMERLY KNOWN AS DIVIDE CREEK CENTER AND NOW COMMONLY KNOWN AS RISLENDE PLANNED UNIT DEVELOPMENT

Planner Chain went through his staff report stating that the plan shows that all potential planning and engineering details have been taken care of and that the property is suitable for final subdivision. Also, present tonight were Roger Neal, the applicants engineer with High Country Engineering, Dennis Carruth, property owner and Michell Weimer, applicant.

There was additional discussion regarding storm detention ponds and the need to see that they are treated and aerated, the width of sidewalks on the loop road and with each lot and keeping them all consistent by being a minimum of 10-foot wide, on-street parking on a 30-foot wide street and the fact that it would be too narrow to allow for parking on Rislende Loop and Rippling Way, and the trail/path at

the west end of the project. Planner Chain explained that sidewalks would be reviewed each time a tract came in for its site plan review.

The public hearing was opened at 7:59 p.m. There were no public comments and the hearing was closed at 8:00 p.m.

Trustee Seifert made a motion to approve Resolution No. 16, Series 2023, A RESOLUTION OF THE TOWN OF SILT, COLORADO, APPROVING THE MAJOR SUBDIVISION PRELIMINARY PLAN FOR PROPERTY FORMERLY KNOWN AS DIVIDE CREEK CENTER AND NOW COMMONLY KNOWN AS RISLENDE PLANNED UNIT DEVELOPMENT with the addition that on street parking would not be allowed on Rislende Loop and Rippling Way. Trustee Classen seconded the motion, and the motion carried with Mayor Richel voting nay.

Appointments to various committees:

- Regional Detox Service Center
- Water/Wastewater/Irrigation Master Plan
- OHV
- Parks/Recreation/Culture Master Plan
- Code Enforcement

There was a consensus to postpone this item to a future agenda when there is a full board.

Garfield County Transportation Improvement Subcommittee: CDoT Letter Review and Approval

Administrator Layman stated that staff has been meeting with other communities in the area to talk about long-term transportation planning, and an effort has been taken to look at transportation needs along the corridor. It was felt amongst those who have met already that CDoT should also be at the table as well in these discussions. A letter has been prepared that will be signed by all municipalities involved inviting CDoT's participation.

Trustee Brintnall made a motion to have the mayor sign the letter provided by the Garfield County Transportation Improvement Subcommittee addressed to CDoT. Trustee Poston seconded the motion, and the motion carried unanimously.

Second reading of **Ordinance No. 5, Series 2023**, AN ORDINANCE OF THE TOWN OF THE TOWN OF SILT, COLORADO, AMENDING AND REENACTING TITLE 15 OF THE SILT MUNICIPAL CODE IN REFERENCE TO THE FOLLOWING 2015 INTERNATIONAL CODES: BUILDING CODE, RESIDENTIAL CODE, FIRE CODE, MECHANICAL CODE, PLUMBING CODE, PROPERTY MAINTENANCE CODE, EXISTING BUILDING CODE AND FUEL GAS CODE; ADOPTING BY REFERENCE THE 2018 INTERNATIONAL ENERGY CONSERVATION CODE; REPEALING AND REPLACING THE NATIONAL ELECTRIC CODE AND NATIONAL ELECTRIC SAFETY CODE AND REPEALING ALL ORDINANCES OF THE TOWN OF SILT, IN CONFLICT OR INCONSISTENT HERewith

Community Development Manager Centeno went through her staff report, going over the feedback that she had received since first reading. Ms. Centeno proceeded to go through the phase implementation

plan that would be done as policy and referenced in the ordinance. There was brief discussion regarding snow load, decks and the energy code.

The public hearing was opened at 8:21 p.m. There were no public comments and the hearing was closed at 8:22 p.m.

Trustee Classen made a motion to approve second reading of Ordinance No. 5, Series 2023, AN ORDINANCE OF THE TOWN OF THE TOWN OF SILT, COLORADO, AMENDING AND REENACTING TITLE 15 OF THE SILT MUNICIPAL CODE IN REFERENCE TO THE FOLLOWING 2015 INTERNATIONAL CODES: BUILDING CODE, RESIDENTIAL CODE, FIRE CODE, MECHANICAL CODE, PLUMBING CODE, PROPERTY MAINTENANCE CODE, EXISTING BUILDING CODE AND FUEL GAS CODE; ADOPTING BY REFERENCE THE 2018 INTERNATIONAL ENERGY CONSERVATION CODE; REPEALING AND REPLACING THE NATIONAL ELECTRIC CODE AND NATIONAL ELECTRIC SAFETY CODE AND REPEALING ALL ORDINANCES OF THE TOWN OF SILT, IN CONFLICT OR INCONSISTENT HERewith with a modification that decks not to be attached. Trustee Brintnall seconded the motion, and the motion carried with Trustee Seifert voting nay and Trustee Poston abstaining.

Water Treatment Plant Update – Jim Mann and Patrick Radabaugh

Administrator Layman stated that he wanted to provide an update on where the town is on their decision-making process along with a water treatment plant update. He asked the Board for their availability to meet next week for a special meeting on May 30 to make a decision prior to the June 12 meeting so that the town can meet the June 15 deadline for the Project Needs Assessment (PNA). He then proceeded to go through the decision matrix slideshow that went over a partial list of the strategies, costs, funding sources, rate structures, etc. in order to prepare a loan application package this year.

Administrator Layman stated that staff would be bringing back the value of the loan package to the Board at the special meeting next week that would likely be for approximately \$27M. He asked the Board to keep in mind that once approved, the loan amount could be reduced, but not increased adding that there would be no obligation to accept the loan by voting for it on May 30.

April 2023 Financial Report

Treasurer Tucker went over the April 2023 financial report and answered questions.

Administrator and Staff Reports

There were no staff comments.

Updates from Board / Board Comments

Trustee Poston stated that she is happy to be back and ready to dive in. The Trustees commented about DMV2GO and that it is an easy option for people to take advantage of, the high water at the dog park, signs in front of town hall, a thank you to the 4H club for planting the flowers in the pots, that staff keep up the good work, watch for kids out playing more now that school is almost out and that staff needs to see that they obey the traffic laws just like everyone else.

Adjournment

Trustee Seifert made a motion to adjourn. Trustee Poston seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 9:02 p.m.

Respectfully submitted,

Approved by the Board of Trustees

Sheila M. McIntyre
Town Clerk, CMC

Keith B. Richel
Mayor

**TOWN OF SILT
SPECIAL BOARD OF TRUSTEES MEETING
MAY 30, 2023 – 7:00 P.M.**

The Silt Board of Trustees held a special meeting on Monday, May 30, 2023. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Derek Hanrahan Trustee Justin Brintnall Trustee Chris Classen Trustee Samuel Flores Trustee Andreia Poston Trustee Jerry Seifert
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Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Public Works Director Trey Fonner and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – There were no agenda changes.

Resolution No. 17, Series 2023, A RESOLUTION SUPPORTING THE APPLICATION FOR A STATE REVOLVING FUND LOAN IN THE AMOUNT OF \$28,000,000.00 FOR COSTS ASSOCIATED WITH THE ENGINEERING AND CONSTRUCTION FOR IMPROVEMENTS TO THE WATER PLANT FOR THE TOWN OF SILT, GARFIELD COUNTY, COLORADO

Administrator Layman explained that tonight’s meeting is intended to provide a summary of the process and the needs as they are related to the water treatment plant. Patrick Radabaugh was present and proceeded with his power point presentation that went over the project and solutions. His presentation touched on the following items:

- Preparation of demand projections
- Water regulatory review
- Water treatment plant evaluation
- Water treatment alternatives
- Summary of process improvements
- Summary of WTP costs
- Summary of WTP annual costs
- WTP alternatives matrix
- WTP recommendations

- CMAR delivery
- Project schedule

Jim Mann was also present and provided a power point presentation that went over the market conditions and sizing of the loan as well as the evolution of rate impact. He stated that the interest rate is also now much less than originally anticipated and that he is anticipating about \$7,750,000 in grants and principal forgiveness from various sources. He stated that after the various grants are applied, the net bond size could be reduced to approximately \$18,145,000.00.

There was discussion on whether to move forward tonight or not with the June application or wait until the January 2024 deadline. The board was cautioned that the construction costs continue to go up and that the costs could increase by 10% if they waited until January. Mr. Mann also stated that if the board waited until January, the town might have greater clarity on whether the congressional directed spending would be appropriated for the town. He added that by waiting, the amount received from the congressional directed spending could be almost wiped out by the 10% increase and that rates to the customers would decrease by about \$1 per month. He stated that the best thing to do would be to put in the June application for \$28M and hope that CMAR and everyone else does a great job to get that amount down and then hope that the town gets congressional appropriation before the bonds are issued. He added that if the town were to get another \$3M of reduced borrowing, its impact could reduce the amount paid by citizens each month by \$8-10. Administrator Layman clarified that the town at this point has no idea how much money they would be getting in congressionally directed spending and won't know for a while.

There was lengthy discussion on getting a better idea of what the true costs could be from CMAR and what Sustainable Strategies thinks they might be able to accomplished in the way of grants. Debra Figueroa was present and relayed to the board that there is no way to guarantee how much money could be achieved through grants and when that money could be awarded. She added that there would be time for the board to try to obtain grant money for the \$3M float. The board also discussed the risk of interest rates going up, meeting the requirements in order to get money, the risk of construction costs going up, additional time to look for water grants, should additional development fees be looked into, that a new water plant is necessary and if the citizens are going to be able to afford the rate increase.

The Board opted to take comments from the public as follows:

Mike Yorty stated that he agreed with the feeling of a high-pressure sales tactic, he also commented about the costs of natural gas versus electric and that the cost of gas has gone up, who is going to burden the costs because a lot of people in this town need help and that there could be a potential loss of citizens who would move away.

Mayor Richel clarified for the public that the town is currently undercharging in regards to utility rates and that the standard base rate to support the plants current operating costs is \$94.89.

Alex Sanchez stated that he agrees that the plant doesn't meet the current needs, and that financially the town should look at a 40-year plan regarding the plants. He added that it needs to be addressed but that the town shouldn't oversize the system and should work at providing better communication to the citizens. He suggested being cautious with all of the technical terms that are being thrown out that people don't understand adding that there might be some disconnect with the citizens.

Brooke Caldwell stated that she echo's everything that's been said and that as an older person on fixed income, the rates going up have been shocking. She added that she doesn't like the water and would

like to someday be able to drink it. She stated that the rate increase is too much and that she can't afford that.

Robert Blake Nell stated that he doesn't understand what people are saying and why can't we all just get along.

There was brief discussion regarding the treatment of the water that comes from the Colorado River unlike other towns in our area who get their water from other sources.

There was a consensus to wait until the next meeting to make a decision and to have staff provide a CMAR number and a projected rate payer impact based on no money received.

Administrator and Staff Reports

There were no staff comments.

Updates from Board / Board Comments

Trustee Poston stated she wants everyone to continue to relay their thoughts and ideas openly and work together on behalf of our citizens. The Board relayed their support for staff and everyone involved in this project and thanked the public for coming out and speaking tonight.

Adjournment

Trustee Brintnall made a motion to adjourn. Trustee Poston seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Approved by the Board of Trustees

Sheila M. McIntyre
Town Clerk, CMC

Keith B. Richel
Mayor

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Miner's Claim Corp		Doing Business As Name (DBA) Miner's Claim Corp.	
Liquor License # 07-59215-0000	License Type Hotel & Restaurant		
Sales Tax License Number 0759215	Expiration Date 06/27/23	Due Date 05/13/23	
Business Address 740 Main Street Silt, Co 81652			Phone Number 970-876-5372
Mailing Address P.O. Box 169 Silt, Co 81652		Email miner914@hotmail.com	
Operating Manager Christin Hara	Date of Birth [REDACTED]	Address 0149 Lafrenz Circle	Phone Number

1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No
 Are the premises owned or rented? ☐ Owned ☐ Rented* *If rented, expiration date of lease _____
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in the upper right hand corner and include all fees due. ☐ Yes ☒ No
- 3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☒ Yes ☐ No
- 3b. If so, which are you renewing? ☐ Delivery ☒ Takeout ☐ Both Takeout and Delivery
- 4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No
- 4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Christian Harra</i>	Title <i>Owner</i>
Signature <i>[Signature]</i>	Date <i>05/23/22</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Christian Harva am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Miner's Claim Corp (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

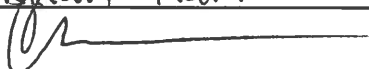
Name (Individual/Business) <u>Miner's Claim Restaurant</u>		Social Security Number/Tax Identification Number <u># 0759215</u>	
Address <u>740 Main Street Box 169</u>			
City <u>Silt</u>		State <u>CO</u>	Zip <u>81652</u>
Home Phone Number <u>970-948-8340</u>		Business/Work Phone Number <u>970-876-5372</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Christian C. Harva</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Ch</u>			Date signed <u>05.23.22</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Fees Due	
Initial Application Fee	\$11.00
Renewal Fee	\$11.00

Takeout and Delivery Permit Application & Renewal (On-Premises Applicants Only)

<input type="checkbox"/> Initial Application		<input checked="" type="checkbox"/> Renewal	
Corporate Business Name Miner's Claim Corp		Trade Name (DBA) Mine's Claim Restaurant	
Physical Address of Premises 740 Main Street		Liquor License Number 07-59215-0000	
City Silt		County Garfield	State CO
Mailing Address (if different than Physical Address) P.O. Box 169		Suite/Unit Number	
City Silt		State CO	ZIP Code 81652
Business Phone Number 970-876-5372		Business Email Address miner914@hotmail.com	
1. Are you applying/renewing: <input type="checkbox"/> Delivery <input checked="" type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
2. You certify that the delivery of alcohol beverages shall only be made to a person TWENTY-ONE (21) years of age or older at the address specified in the order.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. You certify that the delivery must be made by the licensee or the licensee's employee who is at least TWENTY-ONE (21) years of age and is using a vehicle owned or leased by the licensee to make the delivery.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. You certify that the licensee's employee who delivers the alcohol beverages shall note and log at the time of delivery, the name and date of birth of the person the alcohol beverages are delivered to. Under no circumstances shall a person under TWENTY-ONE (21) years of age be permitted to receive a delivery of alcohol beverages.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5. You understand that a licensee must derive no more than FIFTY (50) percent of its gross annual revenues from sales of alcohol beverages that the licensee delivers.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6. Are you using a third party's ordering software to take orders?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If you answered "Yes" to question number six (6) above, upload all documents concerning the agreement between the ordering service and the licensee. Note - While a third party's ordering software may be used, physical delivery can only be accomplished by the licensee or the licensee's employee using a vehicle owned or leased by the licensee.			
7. Have you verified with your local licensing authority that no local permits are required for takeout and delivery?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8. Are you the applicant or an authorized agent of the business?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of the applicant or an authorized agent of the business Christian Harra		Title of the applicant or an authorized agent of the business President	
Signature 		Date 06/06/23	

Payment (Please submit Payment in one of the following ways):

Via mail with your application P.O. Box 17087 Denver, CO 80217-0087	Via email to: DOR_liqlicensing@state.co.us An email will be sent to you with directions on how to make a payment via our online payment portal.
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BOARD OF TRUSTEES REGULAR MEETING

June 12, 2023

AGENDA ITEM SUMMARY

SUBJECT: Silt Water Treatment Plant Loan Application

PROCEDURE: Action Item

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Town of Silt Board of Trustees, along with professional staff and engineers have spent since mid-2020 working to find the best path forward to provide Silt citizens with the pre-treatment option that it should have had since the beginning.

In 2022, Dewberry engineers conducted a technical study of the Silt W/WW plants and produced master plans to be used specifically to develop short and long-term plans and costs for implementing improvements. This work was critical in order to complete the “Project Needs Assessment” (PNA) for the State of Colorado by their June 30, 2022 deadline. The PNA is required in order to be eligible for low interest loans and grants offered by the Federal government through the State. The current loan deadline for the Drinking Water Revolving Fund is June 15, 2023. The next opportunity to apply for the loan will be in January 2024.

Town Staff has been working with consultants and State of Colorado staff to document the need for the project, how to accomplish it and how to pay for it. Personnel have spent the entire time evaluating and re-evaluating strategies, costs, funding sources, rate structures, etc. in order to prepare a loan application package this year.

Our contract with Garney, our construction manager at risk (CMAR), requires them to give us a value for the work based on a 60% design completion of construction documents on June 9. Garney will be present to report to the Board on June 12 on their progress toward determining a cost for the project. Jim Mann will provide some detail on the average cost per Silt ratepayer, the total cost and the latest on the financing package.

RECOMMENDATION: After careful review of the information available at this time, staff and consultants recommend that the Board direct staff to apply for a Drinking Water Revolving Fund loan through the State of Colorado on June 15, 2023 to cover the costs of the Silt Water Treatment Plant project.

We recommend that the Board of Trustees approve the enclosed Resolution No. 17, Series of 2023 at the June 12, 2023 Regular Meeting of the Board of Trustees.

The value of the loan package we suggest is \$28 M, although this amount may change, depending on what we hear from Garney this week. We anticipate that this loan amount will be reduced by up to \$7 M in “principal forgiveness”, \$450,000 in an FMLD grant and potentially additionally grants that we hope to attain prior to closing on the loan in the fall.

We also are slated to get an additional \$300,000 in planning and engineering assistance through our designation as a “disadvantaged community”, which will also offset a portion of the loan. If

we're successful in getting a EIAF grant for another Public Works project that's in the works and planned for 2023, we may be able to direct another \$750,000 to the project. Additionally, we have just learned that there is a high likelihood that we will receive another \$500,000 in an "emerging contaminants" grant to address the manganese that plagues Silt's potable water. Lastly, we are in the early phases of exploring a housing/water grant that may net as much at \$3M.

Keep in mind that once approved, the loan amount can be reduced, but not increased. It is better to apply for more than we think we need at this time. **There is no obligation to accept the loan by passing this resolution and rest assured, we will continue to work to reduce the cost of this project so that the loan amount can continue to trend downward.**

Staff and consultants will be on hand at the meeting to kick off the discussion during the 6 PM Work Session and subsequent Regular Session "Action Item".

- Patrick Radabaugh, Dewberry
- Jim Mann, UMB Bank
- Jared Baker, Toby Reid, Garney
- Jeff Layman, Town Administrator
- Trey Fonner, Public Works Director

ORIGINATED BY:

Jeff Layman

PRESENTED BY:

Jeff Layman/Trey Fonner/Jim Mann/Patrick Radabaugh/Jared Baker, Toby Reid

TOWN ATTORNEY REVIEW: / / Yes /**X** / No

DOCUMENTS ATTACHED:

Resolution No. 17, Series of 2023

SUBMITTED BY:

REVIEWED BY:

Jeff Layman
Jeff Layman, Town Administrator

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk

**TOWN OF SILT
RESOLUTION NO. 17
SERIES OF 2023**

**A RESOLUTION SUPPORTING THE APPLICATION FOR A STATE
REVOLVING FUND LOAN IN THE AMOUNT OF \$28,000,000.00 FOR
COSTS ASSOCIATED WITH THE ENGINEERING AND CONSTRUCTION
OF IMPROVEMENTS TO THE WATER PLANT FOR THE TOWN OF
SILT, GARFIELD COUNTY, STATE OF COLORADO**

WHEREAS, the Town of Silt ("Town") is a municipal corporation, i.e., political subdivision, of the State of Colorado, and therefore is an eligible applicant for a loan to the State Revolving Fund (SRF); and

WHEREAS, the Town will submit a loan application for the amount of \$28,000,000.00 for the design, engineering and construction for improvements to the Water Plant, and

WHEREAS, the Town recognizes that it must meet Colorado Department of Public Health and Environment (CDPHE) regulations and drinking water demands for the Town and

WHEREAS, the Town will be eligible for up to \$7,000,000.00 in principal forgiveness at the time of loan execution; and

WHEREAS, the Town has already received a grant from Garfield County Federal Mineral Lease District in the amount of \$450,000.00 and a Federal Bipartisan Infrastructure Law (BIL) grant through CDPHE for \$300,000 towards the project; and

WHEREAS, the Town Board of Trustees ("Board") supports staff in its loan application for the Water plant project: and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT COLORADO, that:

Section 1

- 1) The above recitals are hereby incorporated as findings by the Town of Silt;
- 2) The Board strongly supports the State Revolving fund loan application in the amount of \$28,000,000.00
- 3) If the loan is awarded, the Board strongly supports the planning, engineering and construction of the Water Plant improvements.
- 4) The Board authorizes the expenditure of in-kind labor necessary to meet the terms and obligations of any loan awarded for the above project and

- 5) If a loan is awarded, the Board hereby authorizes Town Administrator Jeff Layman to sign a loan Agreement with the SRF.

Section 2

This resolution will be in full force and effect from and after its passage and approval.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 12th day of June 2023.

TOWN OF SILT

Mayor Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

Silt Water Treatment Plant

**Drinking Water Revolving Fund Loan
Application**

June 12, 2023

Silt Water Treatment Plant

- Total Project: \$28.00 MM
 - WTP Construction \$25.60 MM
 - Design, Engineering, Const. Mgmt \$ 2.40 MM
- Funding will be achieved through:
 - Colorado Drinking Water Revolving Fund Loan (application due on June 15)
 - Anticipated Loan forgiveness of up to \$7 M amount to be confirmed after application on August 23, 2023.
 - \$500,000 Emerging Contaminants Funding confirmed after August 23, 2023.
 - Current grants total \$750,000
 - Total Expected Grant Funding/Forgivable Loans: \$8,125,000
 - ***Additional grants are uncertain with a Long Leadtime***

Anticipated Borrowing

60% CMAR Number - \$25.60 MM

90% CMAR Number anticipated in September

Anticipate \$8.25 MM Principal Forgiveness

Bipartisan Infrastructure Law

Disadvantaged Community Designation

Emerging Containments

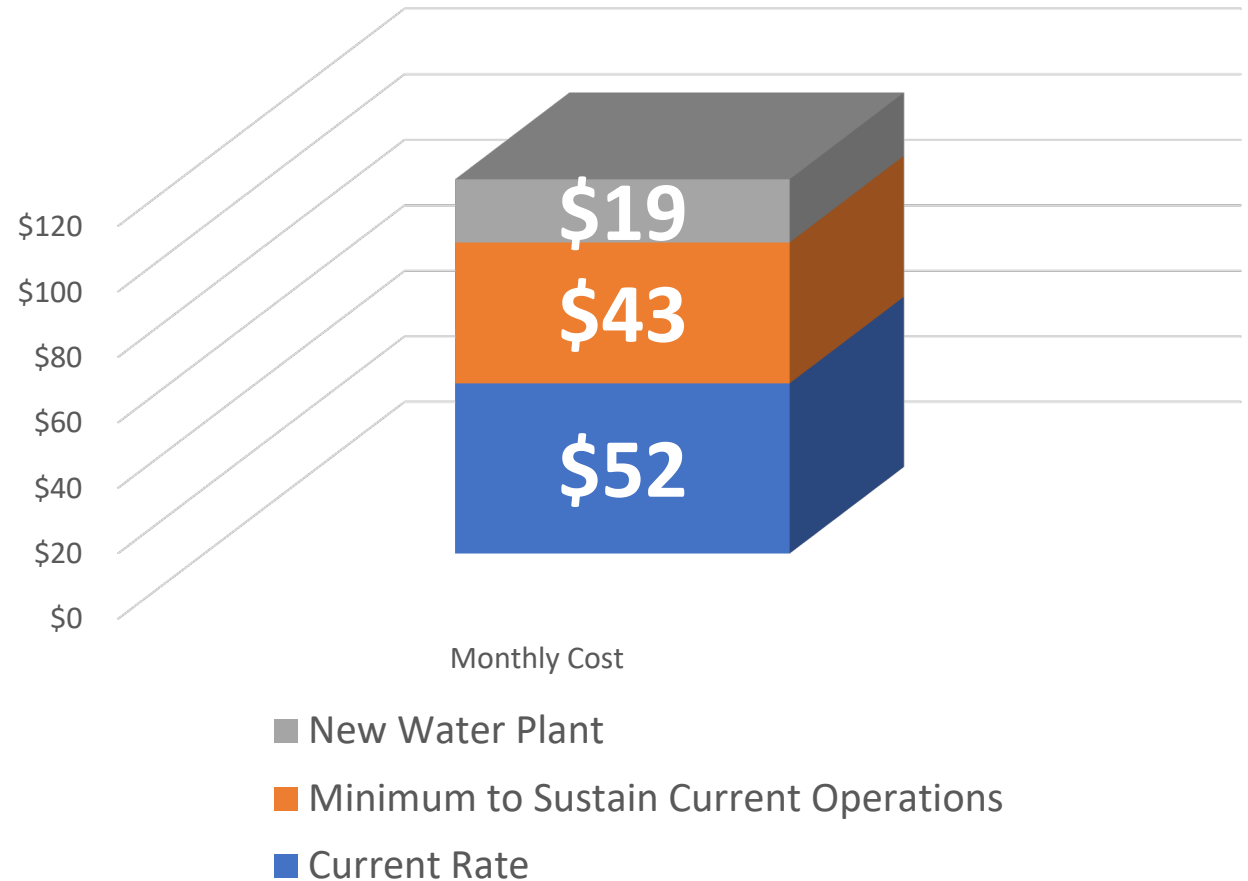
\$750,000 of the above is awarded and confirmed grants

CIP Projects¹	
WTP Project (Garney 60%)	25,600,000
Design, Engineering & Construction Mgmt	2,400,000
Bipartisan Infrastructure Law PF	(5,000,000)
Disadvantaged Community PF	(2,000,000)
Emerging Contaminants Grant	(500,000)
Disadvantage Community Design Grant	(300,000)
Other Grants	(450,000)
Congressionally Directed Spending	0
Subtotal Project Costs	19,750,000
Less Other Available Revenues	
Cash Available	
Premium	(1,862,881)
Net Borrowing Requirement	17,887,119
Debt Service Reserve	
Debt Service Reserve Funds On Hand	0
New Debt Service Reserve Requirement	0
Subtotal Reserve Fund Requirement	0
Estimated Issuance Expenses	231,030
Subtotal Issuance Expenses	231,030
TOTAL TO BE FINANCED	18,118,149
Rounding	1,851
NET BOND SIZE*	18,120,000

Monthly Rate Impact

- The cost per month to **operate the water utility in a “status quo” manner** requires an additional \$43/month to the average ratepayer.
- The estimated **water treatment plant project** requires an additional \$19/month to the average ratepayer.
- **Each \$1.0 MM has an impact of approximately \$1.06/month**

Monthly Cost for Services – Average \$114.27



How did we get here?

- 2005: Current plant placed into service.
 - Two skids, each at 0.5 mgd = 1.0 mgd plant
 - Designed for 1 NTUs. Average NTU is 200+ during runoff events
 - 20-year useful life
 - Immediately becomes clear that pre-treatment will be required
 - Performs at 0.6 mgd
- 2006: Old plate settler repurposed for use at new plant.
 - Plate settler is undersized to handle current capacity

How did we get here?

- 2010: SGM hired to provide recommendations.
 - Install pre-treatment immediately
 - Future plans to add 3th and 4th skids over 20 years
 - Board of Trustees rejects recommendations
- 2014: Implement Blended Water Solution (alluvial wells)
 - Improve Total Suspend Solids (TSS)
 - Increased Iron and Manganese problem
 - Well capacity not enough to supply the Town without blending river water
- 2020: Staff Turnover at the Water Plant
 - Some PW Staff transfers/new hires
 - Trey Fonner takes over management
 - Tony Zancanella hired as Operator in Responsible Charge (ORC)

How did we get here?

- 2020-21: Zancanella, Fonner and Staff Work to Understand How to Rehabilitate the Plant
 - Could not evaluate how the plant was running with backlog of deferred maintenance
 - Massive amount of deferred maintenance
 - Master Raw water meter
 - Master Finished water meter
 - CIP chemical feed system
 - Chlorine feed system
 - Air compressor system
- 2021-22: Zancanella Evaluates Plant and provides basic recommendations
 - Install Pre-treatment immediately
 - Address future growth needs
 - Zancanella recommends hiring Dewberry to design new plant

How did we get here?

- Historical Perspective, continued:
 - 2022-23: Dewberry Conducts Master Plan, concludes
 - Existing plant will be at the end of 20-year usable life in two years
 - Recommend immediate replacement of the Water Treatment Plant
 - Include Pre-treatment capability
 - 2.0 MGD Maximum capacity plant
 - 1.0 MGD Rating (one treatment train out of service)
 - Addresses future anticipated growth
 - New plant operations coincide with expiration of existing plant usable life

Current Plant Conditions

- Plant has used 18 of its 20 year life cycle
- In the last 3 years – a skid has gone down 12 times.
- Daily water usage is 0.6 MGD.
 - When one skid goes down plant can only produce a maximum of 0.35 MGD.
 - Reliance on water stored in tanks
- The Colorado Department of Public Health and Environment has the plant rated for 0.5 MGD
- Source water turbidity exceeds 1 NTUs plant design capabilities (average 200+ NTUs during run-off events)
- Water Staff burnout
- Risk of losing employees and Operator in Responsible Charge (ORC)

Emergency Water Restriction Plan

- At or below 9 feet the following usages shall be temporarily prohibited and actions to take
 - a) Outdoor watering which is not via Ditch Water
 - b) Bulk Water Stations
 - c) Building Contractor usage
 - d) Flush hydrants
 - e) Public Service Announcement to conserve water
- At or below 7 feet, in addition to the items above, the following usages shall be temporarily prohibited and actions to take;
 - a) Commercial Laundry Operations
 - b) Carwash Facilities
 - c) Hotel Laundry
 - d) Public Service Announcement to restrict water usage
- When this occurs, in a manner acceptable to the Town Manager and Utilities Director, the Public shall be notified and aggressively encouraged to limit water usage.

The “Submit” Application Decision

Pros

- New plant operation coincides with existing plant end of life
- Identified grants/aids availability
- Minimizes plant failure risk
- Allows growth to continue
- Does not lock Town into financing

Cons

- Lack of clarity on amount of grants/aids
- Unknown CDS allocation

The “Delay” Application Decision

Pros

- Greater clarity of grants/aids funding
- CDS allocation known
- Time to explore other grant opportunities

Cons

- New plant operation will occur after existing plant reaches end of life
- Increased risk of plant failure
- Increased Construction Cost
- Unknown grants/aids availability
- Curtail growth In the near future

Staff Recommendation

There's no time like the present:

- The cost of awaiting \$2 - \$7 M in CDS is likely to be \$3 M or more
- Applying now, completes the project in Fall '25
- No guarantee on future Loan Forgiveness
- Construction costs will increase
- The Town can determine cost is too high when the 90% design estimates are available in the Fall.
 - Which means if we apply now Town is not locked in to financing or proceeding



Water Production Failures

231 N. 7th Street / P.O. Box 70 / Silt, CO 81652
Phone: 970-876-2353 / Fax: 970-876-2937

This is only inclusive of unexpected events. This does not include **power outages, turbidity events or river spills**. I will only list documented full day or multiple day failures.

January of 2020- Too many partial and day long failures of skids to list.

Jan. 31, 2020 Skid 1 down for 4 days due to valve failures

June 29, 2020 Skid 2 down for 3 days due to membrane issues, tank went down to 14.5 ft. according to notes

Feb. 16, 2021 Both skids down til 2:00 pm due to multiple failures

March, April, May 2021 Too many partial and day long failures of skids to list.

June 21, 2021 Skid 1 down due to a hole in the backwash tank

June 22, 2021 Both skids down at 3:00 am, Skid 1 Blower failed, Skid 2 Flow meter failed. Couldn't run until all replaced.

July 13, 2021 Skid 1 down for backwash tank repair

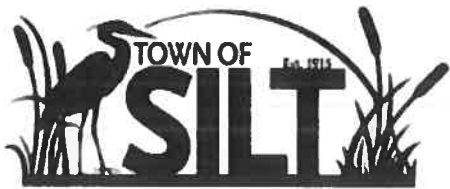
Oct. 12, 2021 Skid 1 down for failed filtrate pump

Oct. 26, 2021 Skid 1 filtrate pump failed and replaced again

Nov. 17, 2021 Skid 1 down to replace fowled filters

May 3, 2022 Well 2 not producing, high turbidity in river not allowing for a good blend (7 days of struggling to keep tank at a satisfactory level)

July 15, 2022 Just not able to keep up due to timing, water quality and usage. Tank dropped to 13.4' causing directional change of waterflow in distribution system and an outbreak of "red water complaints."



Date: June 5, 2023

To: Mayor, Trustees and Administrator Layman

From: Sheila McIntyre, Town Clerk/ Municipal Court Clerk

Re: Staff report for May 2023

Town Clerk duties:

- Reviewed Title 15 ordinance
- Attended staff meetings
- Research re: Center Town Homes and attended meeting
- Worked on various code change ordinances
- Signed paychecks and A/P checks
- Misc research for various staff members and Attorney
- Customer service
- Prepared and sent out BOT packets, attended and followed up on meetings, work sessions, and transcribed minutes
- Prepared resolution for packet
- Worked with bank on new signature cards for accounts
- Ordered new phones for employees
- Located grave at cemetery for burial
- Ordered names tags and plates
- Signed business licenses
- Attended Heyday meeting and various follow through
- Index filing and purging of documents
- Ran errands: Bank, picked up food for work session, Post Office, Micro Plastics, DMV
- Prepared directives list
- Public notices to paper
- Met with developer re: recordation of documents
- Attended TextMyGov webinar
- Did you know that McDonald's invented a sweet-tasting type of broccoli? In a bid to trick some people into eating vegetables, the restaurant chain tinkered with science to create broccoli which tasted like bubblegum!
- Reviewed documents for recordation
- Met with citizen re: tree concern
- Processed background checks on seasonal employees
- Prepared for and attended special BOT meeting

Municipal Court & Police Dept. duties:

- Revised police citations and ordered
- Purging old court files
- Ran criminal and driver's histories for court
- Prepped for and attended court
- Sent mittimus to jail
- Input tickets and payments
- Forwarded arrest affidavits to County
- Prepared for court and provided notes to Prosecutor
- Processed plea deals approved by Judge
- Correspondences with Prosecuting Attorney & Judge regarding cases and plea deals
- Processed court files after court with Judges' orders and entered bench warrants and defaults
- Filing
- Follow up on swag ordered for bike rodeo
- Reviewing collection agency contract

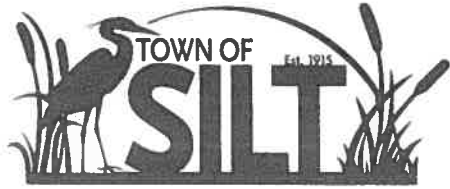
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL		
Incidents 2023	392	297	327	400	344								1760	1760	
Incidents 2022	263	241	308	312	335	419	391	444	387	282	274	231	3,887	1,459	
Cases 2023	26	18	21	25	10-								100	100	
Cases 2022	17	16	14	18	13	18	19	24	15	16	18	13	201	78	
Animal 2023	28	13	10	15	19								96	96	
Animal 2022	13	11	18	17	19	23	18	17	22	28	12	10	208	78	
Adult Arrests 2023	14	13	11	22	3								63	63	
Adult Arrests 2022	6	7	5	10	5	5	11	13	9	11	6	6	94	33	
Juvenile Arrests 2023	0	0	0	1	0								1	1	
Juvenile Arrests 2022	0	1	0	0	0	0	1	0	0	0	0	0	2	1	
Tickets 2023	48	32	61	36	31								208	208	
Tickets 2022	26	15	25	13	25	37	35	52	51	33	29	11	352	104	
warnings 2023	48	29	40	44	44								205	205	
warnings 2022	29	33	30	50	43	53	51	52	80	37	21	25	504	185	

Incidents All calls for service. Those that come through Dispatch and those that are Officer initiated.

Cases All calls for service that require a case report to be written (excluding Traffic)

Animal All calls for animal complaints (running at large, barking, vicious

33 tickets issued for the area of Main street



Public Works Department

Trey H Fonner
Public Works Director

Memo

To: Jeff Layman, Town Administrator

From: Trey Fonner, Public Works Director

Cc: File

Date: June 5, 2023

Subject: Public Works Department Report

The following department report is a snapshot of some of the tasks and projects the Public Works staff has undertaken over the past several weeks.

- ❖ Back fill 9th street
- ❖ Fix irrigation break in Spruce Meadows
- ❖ Prep sidewalks in Tara Subdivision
- ❖ Prep curb in Eagles View Park
- ❖ Pour sidewalks in Tara Subdivision
- ❖ Pour curb in Eagles View Park
- ❖ Start fall protection installation at Eagles View Park
- ❖ Back fill sidewalks in Tara Subdivision
- ❖ Mow and weed-eat Parks as scheduled
- ❖ Sweep streets
- ❖ Dig grave
- ❖ Start Main St. improvements
- ❖ Prep flower beds for planting
- ❖ Flower pots planted by Sustainable Growers 4H club
- ❖ Inspections for building department.
- ❖ Fix irrigation break under Main St. Sidewalk

Water/Wastewater

- ❖ Read meters 90%
- ❖ Repair and maintenance on meters an MXU's
- ❖ Door hangers, shut offs
- ❖ Install spill basins under CIP barrels
- ❖ Replaced surface scatter turbidity meter
- ❖ Replace phosphate chemical feed system
- ❖ Install flume flow meter on Back Wash Pond
- ❖ New heat/AC system completed on water plant
- ❖ Upgrades to PLC/controllers on WWTP started

- ❖ Installed new Vulcan step screen and de-watering press
- ❖ Bio solid production as needed
- ❖ Blood worm infestation is getting better
- ❖ Tested a Fan press to possible replace belt press
- ❖ 9,955,305 gallons of water produced

Charging Station

- ❖ 5 Vehicles
- ❖ 5 Charging sessions
- ❖ \$16.83 collected for use

Bulk Water Numbers

- ❖ 15,764 gallons of water through coin operated system
- ❖ 136,094 gallons of water through commercial system

Public Works Director

- ❖ Over a life time most people will spend one year of there life on the toilet
- ❖ One week of vacation
- ❖ Weekly staff meetings
- ❖ Weekly water plant progress meetings
- ❖ Weekly Fiber and CNL meetings
- ❖ Meeting on Silt River Preserve grant opportunity
- ❖ Colorado River wildfire collaborative
- ❖ Water plant plans review
- ❖ Main St. document prep and signatures
- ❖ DOLA grant submittal for payment
- ❖ MMOF grant submittal for payment
- ❖ Pre construction meeting for Camario
- ❖ Town Board meetings



TOWN OF SILT
STAFF REPORT

Date: May 31, 2023

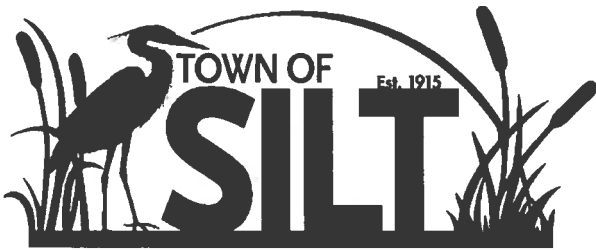
To: Mayor and Board of Trustees

From: Amie Tucker, Treasurer

Tasks Completed in May

- Bulk Water
- Payments
- Customer service
- Payroll
- Retirement contributions (FPPA & CRA)
- Payroll tax payments (State & Federal)
- Petty Cash Reconciliation (General and Recreation)
- Reconcile Bank Statements
- Journal Entries
- Financial Statements
- Sales Tax
- Grant Management
- Monthly Disbursements
- Senior Programs Meeting
- Weekly Staff Meetings
- Zoom meeting hosting for Board meetings
- Water Rate Study Meetings
- Workplace Assessment Survey
- Networking event at ANB Bank
- CCCMA Conference in Glenwood Springs
- Caselle Training in Provo, Utah
- EPA meeting regarding Congressional Directed Spending

On May 8, 1984, the longest baseball game in history was played between the Chicago White Sox and the Milwaukee Brewers. The game was 8 hours and 6 minutes and spanned over two days and lasted 25 innings. The Brewers won 7-6.



Community Development Department

MEMORANDUM

TO: Jeff Layman, Town Administrator
FROM: Nicole Centeno, Community Development Manager
DATE: May 2023 – June 2023

Building Department

- * Zoning & Building Reviews
- * Inspections - 68 in May
- * Contractor Licensing- 13 New / 182 YTD
- * BEST Tests- 13 New / 43 YTD
- * Miscellaneous Permits – 24 New / 58 YTD
- * Excavation Permits- 1 New / 17 YTD
- * Single Family Permits – 2 New / 7 YTD
- * Commercial Building Permit- 1 New / 3 YTD
- * Stop Work Orders
- * Building Code Updates

Administration

- * Staff Meetings
- * LED/Community Engagement/Communication
- * Business Licenses- 116 YTD
- * Customer Service (Calls, Emails, Walk-ins)
- * Facility Rentals
- * Office/File Organization
- * P & Z Meetings and Minutes
- * Website Management
- * Social Media Management
- * Vendor's Licenses- 0 YTD

Recreation

- * Spring Soccer
- * T-Ball/Coach Pitch

Code Enforcement

- * Non-Compliant Business Licenses
- * Commercial Red Tag
- * Utility Easements

Subdivisions In Process

- * Stoney Ridge 2
(Pending Applicant Phasing Plan)
- * Camario Phase 2
(Final Plat Is Now Recorded!! Sitework is permitting.)

Land Use/Planning & Zoning

- * Marioni Annexation
- * Trade Center Lot Line Adjustment
- * Coats Lot Line Adjustment
- * Rislende Event Site Plan Review
- * Church Parking Annexation

Special Events- Current & Future Planning

- * Farmers' Market
- * Concert Prep
- * Movie Night

- * Water Fowl Not Permitted In Town
- * Construction w/o Permit (Stop Work Order)
- * Code Revisions

TOWN OF SILT
REGULAR PLANNING AND ZONING COMMISSION MEETING
May 2, 2023 – 6:30 P.M.
HYBRID MEETING

The Silt Planning and Zoning Commission held their regularly scheduled meeting on Tuesday, May 2, 2023. Vice-Chair Dorsey called the meeting to order at 6:36 PM.

Roll call

Present

Vice-Chair Joelle Dorsey
Commissioner Robert Doty
Commissioner Michael Bertaux
Commissioner Jennifer Stepsnik

Absent

Chair Lindsey Williams
Commissioner Charlienna Chancey
Commissioner Eddie Aragon

Also present were Town Planner Mark Chain and Community Development Manager Nicole Centeno.

Pledge of Allegiance

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the April 4, 2023 Planning & Zoning Commission meeting.

Commissioner Bertaux made a motion to approve the consent agenda as presented. Commissioner Doty seconded the motion; the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – There were no agenda changes.

Adoption of P&Z Resolution No.1 – 2023

Planner Chain introduced this item. He said he was following up the Site Plan Review from the previous meeting, which included the approval of the Site Plan Review application, for Silt Jumbo Storage at 510 W. Main Street. Commissioner Bertaux made a motion to approve the Resolution as presented. Second by Commissioner Stepsnik, motion passed by a vote of 4 to 0.

Site Plan Review – Special Event/Temporary Food Truck to be located on tracks 6 and 8 – Rislende/Divide Creek Center

Planner Chain Introduced the project. Applicant Mitchell Weimer attended the meeting virtually. Chain indicated that the applicant was Rislende F&B, DBA Rislende Special Events. Chain noted that this was a specialized application which would feature private events on the Rislende Property. The most relevant classification of this application was that it would be a Site Plan Review because of the occasional special events and also because of the Food Truck. The applicant has purchased a food truck which they will bring to the site for the warm time of the year. In general, the plan is to bring guests down on rafts being operated by a commercial outfitter. There would be vehicular access from the entry opposite Holiday Inn. There will be handwashing/sanitary facilities by way of a recently purchased restroom trailer and other amenities. Chain had the application reviewed by Public Works, Colorado River Fire and Rescue and the Town Engineer. The review yet had not been completed by the Fire Department but Chain had a catchall provision to capture their proposed conditions. Planner Chain recommends approval with 7 conditions. He did state that he was looking for a suitable cap on the number of guests which he hoped would be finalized this evening.

Upon questions from the Commission, Mitchell noted that the cattle would be present on site for a couple weeks into the month of May. He indicated he was going to have a road that meets at fire Department/IFC requirements for purposes of safety and a good surface because of irrigation on the site. There was also discussion about the waste wood piles that were scheduled to be cleaned up by a supervised open burn permit. Mitchell proposed that a maximum of 60 people be allowed to attend the events. There was also discussion of the hours of operation which were proposed to last up until 10 PM.

Some commission members had questions about health department related permits. Mitchell indicated that Carly, one of the project partners, was attending virtually and she had experience with obtaining such permits. Vice Chair Dorsey had questions regarding the lighting. It was noted that style of lighting with the "ribbon strewn lights", and that there would be some lighting associated with the food truck and the restroom trailer.

Commissioner Dorsey wanted to make sure that the process was not leaving any loose ends. Waste receptacles and such items were discussed. Mitchell said that they may need a shed for temporary storage of trash and recyclables.

Commissioner Dorsey opened the public hearing at 7:29 PM. There was no public comment. The public hearing was closed at 7:30 PM.

After discussion, Commissioner Bertaux made a motion to approve the Site Plan Review for the Rislende Private/Special Event Food Truck with staff conditions which also was to include a maximum of 60 guests; with the provision that more than 60 was acceptable upon staff approval. Additional conditions added were that any lighting and signage must have staff approval and that the Site Plan Review was effective until December 31, 2023.

Second by Commissioner Doty; motion passed unanimously.

Conditions noted below for the record.

1. Any representations in writing or made at public hearings in front of the Planning Commission are considered conditions of approval.

2. Follow directives of the Fire Marshall related to emergency access and other safety related items.
 3. Driveway Access Permit shall be obtained from the County or Town as required.
 4. The Events are capped at 60 guests. Events above 60 guests must have Town Staff approval.
 5. Conform with required improvements at driveway access and CR 311 related to gate location and any related improvements such as placement of base coarse aggregate or gravel etc.
 6. Pump portable restroom trailer as required and provide pump records to the Town.
 7. A grease trap shall be installed in the food truck as required by either the Town or County Health.
 8. Any lighting and signage shall be approved by Town Staff.
 9. The Site Plan Review approval is good through 12/31/2023.
-

Planning Update

Planner Chain updated the Planning Commission on the following items:

River Run Self Storage: There are still engineering issues to resolve.

Camario: Recording documents for the Final Plat will be provided to the staff in the immediate future for Staff Review.

Annexations: The Church at the north end of 1st Street was trying to add a small piece of property and this would be annexed into the Town. Chain also noted that there was a proposed annexation along Home Avenue on the west end of Town. He explained that this is a small infill parcel and is totally surrounded by municipal boundaries.

Commissioner Doty noted that Mayor Pro-Tem Kyle Knott had resigned. Manager Centeno then noted that Sheila will be making available business cards for any planning commission members who desired them. She also told the commission that code enforcement was included in the 2023 budget.

Building Code Update

Manager Centeno updated the planning commission on the new building code adoption. The Town will be adopting a set of updated codes which will start being in effect on July 1 of this year. They've already been scheduled for review and adoption by the Board over the coming weeks.

Nicole explained that the 2018 Energy Codes needed to be adopted by June 30 and if this wasn't done that the state was requiring that the 2021 Energy Code be adopted at any change or amendments. Code adoption would not change the current adoption of the 2015 ICC Codes, except energy. There was discussion about the impact the new codes would have from a cost perspective and other related administrative details. Centeno indicated that a number of years

since the Town had updated its array of codes. She had read all the codes and contacted many of the Building Officials in the area to receive guidance.

Commissioner Dorsey suggested that planner updates, such as code changes, would be good as an agenda item, rather than a verbal update, as she would like time to review something in packet. Manager Centeno stated that she could make that happen for future meetings.

There was then discussion on the differences between the various energy code and costs of implementation. That was quick discussion on some specific items such as whole house ventilation etc. Centeno thought it was best to have a phased implementation because some specific items were fairly expensive. Record-keeping and other items were discussed.

Centeno also had a number of items that she had been made aware of as part of the reviewing of codes. Items included permit fees required for flat work, where sheds fit into the review and administrative/zoning issue process etc. Finally, heights of fences along front setbacks and property lines were also mentioned.

Commissioner Comment

There were no Commissioner comments.

Adjournment

The meeting adjourned at 8:50 PM.

Respectfully submitted,

Mark Chain
Mark Chain
Planner

Approved by the Planning Commission

Lindsey K Williams
Lindsey Williams
Chair



COLORADO
Department of Transportation

Division of Transportation Development
Multimodal Planning Branch
2829 W. Howard Place
Denver, CO 80204-2305



Good Morning,

June is Bike Month in Colorado! We will be celebrating bicycling as a fun, efficient, and healthy transportation choice throughout June. With over 39,000 miles and counting of bicycle infrastructure around Colorado, biking in the state has become accessible to a greater number of people. We hope you will join us this June in promoting bicycling as a fun, healthy transportation option to your communities. To learn about events happening around the state, please visit <https://www.codot.gov/programs/bikeped/>.

On Wednesday, June 28th, we will celebrate **Bike to Work Day**. Each Bike to Work Day, we encourage commuters throughout the state to bike to work, helping them save money on their commutes, improve their health and lower stress levels — all while reducing traffic congestion and improving air quality. Enclosed is the 2023 Colorado Bike Month poster. Please display it prominently and encourage others to participate in Bike Month by riding a bicycle to work, to visit friends, or just for recreation. If you would like to print additional copies of the poster, you can download the PDF at <https://www.codot.gov/programs/bikeped/information-for-bicyclists/colorado-bike-month>.

Additionally, the Colorado Department of Transportation's Bicycle and Pedestrian Program provides tips to promote safe bicycling to your co-workers, friends and family. You can download available information from our website at www.codot.gov/programs/bikeped/.

If you have questions, or would like more information about bicycle commuting, please do not hesitate to contact me.

Stay safe, happy riding, and enjoy the beautiful Rocky Mountain air!

Annelies van Vonno
Colorado Department of Transportation
Transportation Planning Specialist
Annelies.vanvonno@state.co.us





May 19, 2023

News You Can Use

Silt Celebrating 108 Years



As the last Town to incorporate into Garfield County, Silt is the youngest of the area's towns, but she is still mighty, and growing strong! Between 2015 and the 2020 Census, Silt's population grew by 17% to 3530 residents. Silt, formally named Ferguson after a local property owner at the time, was incorporated in 1915 after a several years-long battle with the railroad companies, which went all the way to the Colorado Supreme Court. Although the railroads fought the incorporation because they did not want to pay city taxes – the Town ultimately won and has been a gem on the Western Slope for over 100 years now.

Silt was a mostly agricultural economy town, and still has many farms in the area today. The main crop Silt grew and sold in its early days was sugar beets. In fact, Colorado used to be the top producer of sugar in the country! Along with saloons, an outdoor jail, the Silt State Bank, and a combined grocery store/post office – Silt was a good example of a burgeoning old Western small Town. Today, relics from these old businesses and farms can be seen at the local Silt Historical Park and Museum at 707 Orchard Avenue.

Join us in Celebrating our Simply Irresistible Small Town's history this year as we mark 108 years of success and growth!

Water Plant Decision Draws Near

Silt Board of Trustees to Hear Recommendation Monday



On Monday night, May 22, the Silt Board of Trustees will hear from its Staff and consultants that they recommend that the Board give its blessing to start the loan application process to perform a significant renovation on the Silt Water Plant. The loan may be for as much as \$27 M, but up to \$7 M in principal forgiveness is available to the Town. Town Staff is also busy assessing other grants and loans to reduce the cost of the project to Town ratepayers.

Staff will outline the factors associated with the decision and compare the pros and cons of applying for the loan now versus waiting until the next loan offering in January 2024. The idea of the May 22 agenda item is to prepare the Board for the decision that must be made.

The Board is likely to convene a special meeting on Tuesday, May 30, for the sole purpose of making the decision to either move forward with the loan application now or not.

Staff and several consultants will be on hand at both meetings.

After careful review of the information available at this time, staff and consultants will recommend that the Board direct staff to apply for a Drinking Water Revolving Fund to cover the costs of the Silt Water Treatment Plant remodel. Once the loan is approved, the amount can be reduced, but not increased. There is no obligation to accept the loan at this time.

Engineers conducted a technical study of the Silt Water and Wastewater plants last year and produced master plans to be used specifically to develop short and long-term plans and costs for implementing improvements. This work was critical in order to complete the "Project Needs Assessment" (PNA) for the State of Colorado by their June 30, 2022 deadline. The PNA is required in order to be eligible for low interest loans and grants offered by the Federal government through the State.

Town Staff has been working with consultants and State of Colorado staff to document the need for the project, how to accomplish it and how to pay for it. Personnel have spent a significant amount of time evaluating and re-evaluating strategies, costs, funding sources, rate structures, etc. in order to prepare a loan application package this year.

Country Roots 4H Club and Volunteers Clean Up Silt Disc Golf Course



Recently, the Country Roots 4H Club of Garfield County organized a trash clean up day here in Silt. They specifically focused on the Stoney Ridge Disc Golf course, both picking up trash and tidying the area for the upcoming summer season.

The Town of Silt would like to thank Sara Riddle, the leader of the 4H Club, and all of the students and volunteers who helped with this effort! They did a great job! The Town appreciates efforts by the community to keep our public spaces clean and welcoming for everyone to enjoy.

Kid's Bike Rodeo Returns June 3rd

SILT'S ANNUAL BIKE RODEO

COME ONE, COME ALL !!!

Join the Silt Police Department to learn bike safety,
receive a free helmet, enter a bike raffle and lots more!!

Ages: Pre-School thru 5th Grade

Date: June 3, 2023

Time: 9:00 a.m. – 12:00 p.m.

Location: Veteran's Park (500 Home Ave)

Lunch will be provided to participants



Pitch Baseball Season Starts in June: Coaches Needed!



June 19 - August 4
Boys and Girls Ages 7-8
Cost: \$45
Registration is open until June 12th
Forms are available at Town Hall and www.townofsilt.org
Coaches are needed, and the coaches child plays for FREE :)
Contact Nicole for more information @ 970-876-2353 Ext 110



T-Ball Season Starts in June: Coaches Needed!



June 19 - August 4
Boys and Girls Ages 4-6
Cost: \$45
Registration is open until June 12th
Forms are available at Town Hall and www.townofsilt.org
Coaches are needed, and the coaches child plays for FREE :)
Contact Nicole for more information @ 970-876-2353 Ext 110





May 26, 2023

News You Can Use

Happy Memorial Day Weekend!



Town Hall will be closed Monday, May 29th

Silt Board of Trustees to Consider \$28M Water Plant Loan at Tuesday Meeting

Loan Forgiveness, Grants Up to \$7.75 M So Far

On Tuesday night, May 30, at 7 PM at Silt Town Hall, the Silt Board of Trustees will hear from its Staff and consultants that they recommend that the Board approve a loan application process to perform a significant renovation project on the Silt Water Plant. The recommended loan amount will be \$28 M, with up to an expected \$7.75 M in principal forgiveness and grants available to the Town. Town Staff is also busy assessing other grants and loans to reduce the cost of the project to Town ratepayers.



Trustee's discussion on the resolution granting staff authority to apply for the loan will follow a presentation by staff and consultants focusing on:

- The rationale for the project
- Alternatives that were considered
- Selected alternative
- Discussion of reduced project scope
- Projected average/median monthly rates; progress of rates/costs
- Recommended rate structure
- 20-year plan, as required by SRF
- Cost reduction efforts/results by Dewberry and Garney
- Funding summary
- Schedule

Over the last year, Dewberry engineers conducted a technical study of the Silt W/WW plants and produced master plans to be used specifically to develop short and long-term plans and costs for implementing improvements. This work was critical in order to complete the "Project Needs Assessment" (PNA) for the State of Colorado by their June 30, 2022 deadline. The PNA is required in order to be eligible for low interest loans and grants offered by the Federal government through the State. The current loan deadline for the Drinking Water Revolving Fund is June 15, 2023. The next opportunity to apply for the loan will be in January 2024.

Town Staff have been working with consultants and State of Colorado staff to document the need for the project, how to accomplish it and how to pay for it. Personnel have spent the entire time evaluating and re-evaluating strategies, costs, funding sources, rate structures, etc. in order to prepare a loan application package this year.

Our contract with Garney, our construction manager at risk (CMAR), requires them to give us a value for the work based on a 60% design completion of construction documents on June 9. That document turnover has now been completed and they are busy evaluating costs. Staff will make a progress report to the Board at its June 12 meeting.

Once approved by the State, the loan amount can be reduced, but not increased. Because of this, the Town has been advised by the State that it is better to apply for more than needed initially. There is no obligation to accept the loan by passing this resolution. The Town can change its direction anytime prior to the issuance of bonds for the project in the fall of 2023.

More information: [Silt Water Plant Planning Documents](#)

T-Ball Season Coming Soon!



Coach Pitch Baseball Coming Soon!



Annual Kids Bike Rodeo Next Weekend

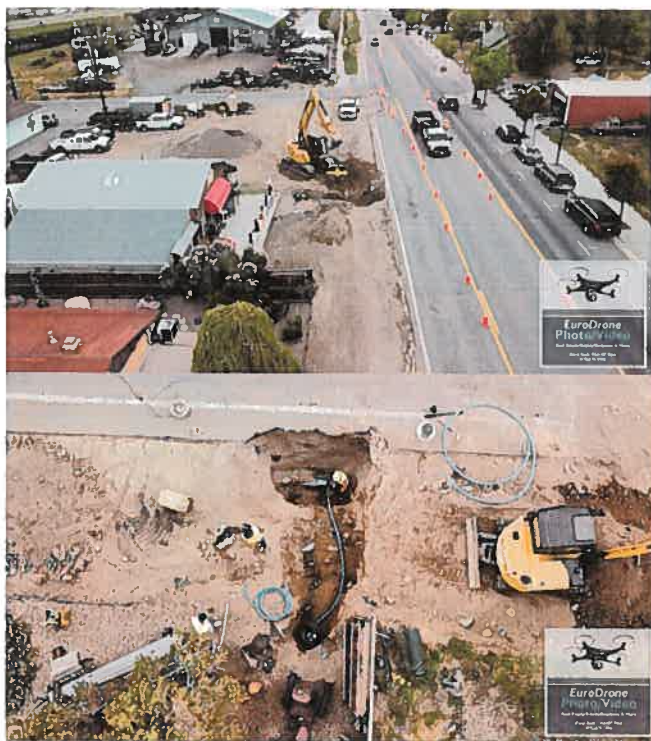




June 2nd, 2023

News You Can Use

Main Street Maintenance Project



Work has recently begun on the 500 block of Main Street. This project has been in the works for the last 4 years. After some previous setbacks and issues, the Town was finally able to get it underway. Thank you for your patience with traffic flow as we continue this work. For more information call 970-876-2352 x 106.

Movie in the Park Canceled 6/2 due to weather.

Bike Rodeo This Weekend!



Join the Silt Police Department to learn bike safety,
receive a free helmet, enter a bike raffle and lots more!!

Ages: Pre-School thru 5th Grade

Date: June 3, 2023

Time: 9:00 a.m. – 12:00 p.m.

Location: Veteran's Park (500 Home Ave)

Lunch will be provided to participants



Baseball Registration Still Open



Register Soon for T-Ball!



June 19 - August 4
Boys and Girls Ages 4-6
Cost: \$45
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Forms are available at Town Hall and www.townofsilt.org
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